



Community Service Worker

Canada Summer Jobs (CSJ) #:	4012303
Location:	Ottawa, ON
Application Deadline:	2022 – 05- 31
Position Start Date:	2022 – 06- 20
Hours:	30 hrs./week

About our Organization:

The Ottawa Chinese Catholic Community - also known as Sheng Shen (Holy Spirit) Parish - is an active charitable organization whose purpose is to bring together the Chinese community in the Ottawa region and mobilize them in activities such as forming leaders and participating in liturgical, catechetical and social action. Established in 1955, our parish has since grown to over 150 members who participate on various committees responsible for implementing all programs and services alongside a team of 5 full time staff who oversee the day-to-day operations, administration, accounting and planning.

Our latest project is the building of a Pastoral Youth Centre which will be the first opportunity to create and house an inter-generational community and fellowship of youth and mature adults from various ethnic groups. The Centre would also serve as a key hub of interaction and activities for both its residents and communally with people living in the neighbourhood. Programs planned for the Centre would address a range of cultural, spiritual, and community needs, such as group learning opportunities, languages classes, interest focus groups, and recreational programs.

Nature of the Work:

Working closely with the parish members, the Community Service Worker will assist in social program delivery and participant support for the Sheng Shen Parish and Pastoral Youth Centre.

Tasks & Responsibilities:

1. Assist the Management Committee to explore and survey any social, cultural and educational needs of the families and/or organizations located in surrounding areas.
2. Initiate programmes that could be immediately operational using the current facilities of Sheng Shen (Holy Spirit) Chinese Parish. (E.g. group health activities, environment awareness and farmer's market)
3. Design future programmes for the Centre that could be piloted in 2022 using the current parish facilities.

Qualifications/Expertise:

- Knowledge & experience in planning and implementing programs for a diverse population;
- Experience working with youth or seniors is a strong asset;
- Experience working in a multi-disciplinary team a strong asset;
- Strong computer skills;
- Ability to work independently as well as a part of a team;
- Strong working knowledge of English with a proficiency in a second language such as French, Chinese or Arabic is an asset.

Other Requirements:

This position is funded by the Government of Canada through the Canada Summer Jobs program. As such this posting must abide by the CSJ Articles of Agreement. (<https://www.canada.ca/en/employment-social-development/services/funding/canada-summer-jobs/agreement.html>)

To be eligible for the program, job applicants should meet the following criteria:

- Is between 15 and 30 years of age (inclusive) at the start of employment;
- Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act* and;
- Have a valid Social Insurance Number at the start of the employment and be legally entitled to work in Canada in accordance with relevant or territorial legislation and regulations.

How to Apply:

To apply for this position, please email a cover letter and résumé to:

parishoffice@ottawachinesecatholic.org with the subject – “ATTN: Angelina Lo – CSJ Application for Community Service Worker”

Note: We thank all candidates for their interests. However, only those selected for interviews will be contacted.